



Is It Time to Recertify?

The Vinyl Siding Institute, Inc. (VSI) reminds you that VSI Certified Installers must renew their certification **every three years** to remain on our elite registry of qualified installation professionals. Recertification is easy. A few months before your certification expires you will be notified by Architectural Testing, Inc. (ATI) and can start the process, without missing out on the opportunity to differentiate yourself from the competition.

Why should you recertify?

VSI Certified Installers are more likely to get jobs in the downturn because certification helps assure quality installation. Recertifying enables you to keep your name in VSI's online *Official Registry of Certified Installers*, which is searched by hundreds of builders, remodelers, inspectors, and homeowners every month. In addition, companies, jurisdictions, and contractors are now requiring Certified Installers. You'll also receive important vinyl siding installation updates, information you can use to get more vinyl siding jobs.

Note: To receive the latest program updates and helpful resources from VSI, please make sure that ATI has your most current email and mailing addresses by emailing Karen Yetter at ATI at kyetter@archtest.com.

Update your certification when you are contacted by ATI—or you'll be left out in the cold!

Follow these simple steps to recertify

1. Complete the *Certified Installer Recertification Registration Form* that ATI sends you or that you have downloaded from <http://www.vinylsiding.org/vsicerit/programs/ciresources/index.asp>.
2. Submit payment for the \$165 Recertification Fee to ATI.
3. Also enclose one of the affidavits of experience or a letter on company stationery confirming that you have remained active installing vinyl siding for the past three years.
4. Successfully pass the open book examination sent by ATI, using VSI's latest installation manual.

Remember: You must pass the examination before the date your certification is set to expire to remain on the VSI registry.

For information on your certification status, contact Karen Yetter of ATI by email at kyetter@archtest.com or by phone at (717) 764-7700.