

To ensure that you receive my mail in your inbox, please add me to your safe list. [You can view instructions here.](#)



## Certified Installer E-News

January 14, 2010 -- 9<sup>th</sup> Edition

Welcome to the ninth edition of the Vinyl Siding Institute's (VSI) Certified Installer E-News. Note that all official program communications continue to come from Karen Yetter at ATI, the program Administrator, at [kyetter@archtest.com](mailto:kyetter@archtest.com).

### Online Recertification Now Live!

There are now two ways to recertify, the new online option (to make the process even simpler and cost you less) or mail-in.

Option 1: NEW Online Recertification for only \$99 (that's just \$33 per year!)

- After you receive an email or letter from ATI stating that you are eligible for recertification, download the updated Installation Manual and the VSI Certified Installer Program: Installer Supplement at <http://www.vinylsiding.org/certifiedinstaller/ciresources/index.asp>.
- When you're ready to take the test, go to VSI's website at [www.vinylsiding.org/recertify](http://www.vinylsiding.org/recertify).
- Enter your ID number and password, included in your reminder letter from ATI, to register for the test. Please follow all instructions as prompted.
- Review your personal and company contact information and update accordingly.
- Pay the \$99 fee by credit or debit card only.
- Use your VSI Vinyl Siding Installation Manual and the Installer Supplement as information resources while you take the test.
- You will receive your test results immediately. After passing the test, an updated certification certificate and ID badge will be mailed to you within two weeks.

Option 2: Mail-in Recertification for \$165



- After you receive an email or letter from ATI stating that you are eligible for recertification, complete the Certified Installer Recertification Registration Form, found at <http://www.vinylsiding.org/certifiedinstaller/ciresources/index.asp>.
- Submit payment to ATI for the \$165 Recertification Fee by credit card or check made payable to Architectural Testing, Inc. and mail your completed form and payment to Architectural Testing, Inc., Attn: VSI Certified Installer Program Administrator, 130 Derry Court, York, PA 17406-8405.
- When payment and the Registration Form are received by ATI, you will be sent the test and a self-addressed envelope for return and scoring.
- Take the test using your VSI Vinyl Siding Installation Manual and the VSI Certified Installer Program: Installer Supplement as information resources.
- Send the test back to ATI for scoring. After passing the test, an updated certification certificate and ID badge will be mailed to you within two weeks.

**IMPORTANT:** The Administrator, Architectural Testing, Inc. (ATI), will remind you to recertify with a letter sent before your certification expires in 2010.

### **Get Involved Today!**

Sign up to be a member of the [VSI Vinyl Siding Grassroots Team!](#) By signing up, you'll receive our email newsletters alerting you to potential restrictions on vinyl siding and how to fight them in your community.

By working together, we can keep vinyl siding the number #1 exterior cladding in the U.S. and Canada — and positioned for growth after the downturn!

**Elizabeth Nelson, VSI Manager of Certification Programs**  
<http://www.vinylsiding.org>

